



The Bill Hill for Alaskans campaign is seeking a full-time **Deputy Campaign Manager**. The Deputy Campaign Manager will manage communications, press, and policy, and will also oversee the operations of the campaign. The Deputy Campaign Manager will serve as both the de facto Communications Director and Operations Director for the campaign.

About the candidate & campaign: [Bill Hill](#) is running for Alaska's at-large US House seat, and raised \$780,000+ in the first quarter of the campaign.

Location: Anchorage, Alaska

Start Date: ASAP

Salary & Benefits: \$7,500-\$8,000/mo. And \$600/mo stipend for health insurance coverage.

Travel: In-state travel.

Responsibilities

- **Communications (50%):**
 - Manage the campaign's press and communications strategy, including drafting talking points, building relationships with reporters, and helping to prepare the candidate for interviews.
 - Lead the campaign's policy work, including drafting questionnaires, researching policy, and writing memos for candidate and senior staff.
 - Oversee planning and preparation for major communications moments, including but not limited to: editorial board interviews, debates and other multi-candidate forums, and other endorsement processes
- **Operations (40%)**
 - Execute principal events and travel in coordination with other staff.
 - Oversee day-to-day campaign operations, establishing systems and workflows and ensuring the campaign runs efficiently and professionally.
 - Manage internal staff operations, including onboarding, reimbursements, travel logistics and payroll coordination.
 - Assist in managing and coordinating compliance processes.
- **Campaign Planning & Execution (10%)**

- Work closely with the campaign manager, candidate, the consultant team and other senior advisors to help oversee all strategic and operational facets of the campaign.
- Assist the campaign manager in setting and driving strategy, priorities and execution.
- Take on additional responsibilities as needed to support campaign goals and respond to the evolving needs of the race.

What We're Looking For

We're looking for candidates who bring three or more of the following strengths:

- Writing Skills – You enjoy writing and take pride in it.
- Political Communications Experience – You know how to interact with reporters, write a press release, and prepare a political principal for interviews.
- Alaska Connection – You have roots in Alaska, a strong understanding of the state's unique political landscape, or a deep interest in helping shape its future.
- Political Instincts – You've been in the mix—on campaigns, at nonprofits, or in advocacy—and know how to navigate fast-changing dynamics with grace and grit.
- Policy Chops – You've worked in roles analyzing, writing about, and/or helping to craft policy and legislation.
- Systems Mindset – You love building processes that work. Whether it's organizing data, managing complex timelines, or creating streamlined workflows, you bring structure to the chaos.

Bonus Points If..

- You're fluent in Google Workspace (Sheets, Docs, Drive) and love a good project management tool.
- You thrive in the hustle of campaign life and can stay energized when things move fast or hours get weird.

Interested candidates should send their resume and a brief cover letter to kevin@billhillforalaskans.com with the Subject Line “[YOUR NAME]’s Deputy Campaign Manager application.”