



The Bill Hill for Alaskans campaign is seeking a full-time **Deputy Finance Director**. The Deputy Finance Director will help build and execute our fundraising plan, plan for and staff calltime, and plan and execute in-person fundraisers, among other responsibilities.

About the candidate & campaign: [Bill Hill](#) is running for Alaska's at-large US House seat, and raised over \$780,000 in the first quarter of the campaign.

Location: Anchorage, Alaska

Start Date: ASAP

Salary & Benefits: \$6,000-\$7,000/mo. And \$600/mo stipend for health insurance coverage.

Travel: In-state travel.

Responsibilities

- **Candidate Management (25%)**
 - Work with candidate, hosts and key invitees to plan, develop, coordinate and execute fundraisers
 - Work with candidate and teammates to draft fundraising materials in the candidate's voice, including letters, text messages, emails and documents
 - Coordinate directly with candidate on scheduling for a variety of fundraising activities
- **Fundraising Program Execution (75%)**
 - Manage and maintain fundraising systems, including the campaign donor database and calltime software.
 - Develop and track finance plan, monitor weekly goals and projections, and flag underperformance with time to adapt.
 - Organize tasks and deadlines; manage donor prospecting; and coordinate calltime logistics to keep contacts, emails, and voicemails up to date and effective.
 - Lead the execution of fundraising events—including cohost recruitment, promotion, logistics, and staffing.
 - Keep donor relationships strong with timely thank-you cards sent out monthly through election day.

- Partner with our digital fundraising firm to ensure compelling fundraising emails and texting programs.
- Staff calltime sessions and develop calltime lists.
- Work closely with our compliance firm to ensure all fundraising activities are documented and reported to the FEC accurately and on time.

What We're Looking For

We're looking for candidates who have federal campaigns fundraising experience, and bring two or more of the following strengths:

- Team Leadership – You know how to rally a team, build trust, and keep things moving—even when there are a lot of moving parts.
- Political Instincts – You've been in the mix—on campaigns, at nonprofits, or in advocacy—and know how to navigate fast-changing dynamics with grace and grit.
- Systems Mindset – You love building processes that work. Whether it's organizing data, managing complex timelines, or creating streamlined workflows, you bring structure to the chaos.

Bonus Points If..

- You're fluent in Google Workspace (Sheets, Docs, Drive) and love a good project management tool.
- You thrive in the hustle of campaign life and can stay energized when things move fast or hours get weird.
- You have roots in Alaska, a strong understanding of the state's unique political landscape, or a deep interest in helping shape its future.

Interested candidates should send their resume and a brief cover letter to kevin@billhillforalaskans.com with the Subject Line “[YOUR NAME]’s Deputy Finance Director application.”